

THE WALDORF HILTON HOTEL  
Aldwych, London WC2B 4DD  
**IEL/SEERIL Conference 2009**

RESERVATION FORM  
**SPECIAL ACCOMMODATION RATES**  
8<sup>th</sup> – 11<sup>th</sup> November 2009

**ACCOMMODATION RATES**

Single Occupancy Room @ £219.00 per room, per night   
Double/Twin Occupancy Room @ £219.00 per room, per night

The above rates are inclusive of Full English Breakfast, but exclusive of 15% VAT

Deluxe Room upgrade @ £40 per room, per night   
Executive Room upgrade @ £80.00 per room, per night   
Suite upgrade @ £120.00 per room, per night

Please tick one of the above boxes if you wish to upgrade your room type from a standard room.

**Please send your bookings to our Reservation Department by 10<sup>th</sup> October to guarantee the special rates.  
Any reservations received after this date will be subject to availability at the best available rate.**

**Direct Facsimile: (44) 020 7240 9277, E-Mail Address: HZL\_mail@Hilton.com  
Group Code: TBA**

Date of Arrival \_\_\_\_\_ Time of Arrival \_\_\_\_\_

No. of Nights \_\_\_\_\_ Rqst Smoking/Non Smoking \_\_\_\_\_

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

All reservations require a credit card to guarantee. In the event of non-arrival, you will be charged for the first night's accommodation if you have not previously cancelled the room by 4pm the day prior to arrival. Check-in times are from 15.00 hrs and check-out times are until 12.00 noon.

Please tick appropriate box:

Visa  American Express  Mastercard  Diners Club  Other

My Credit Card number is:

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Cardholders Signature \_\_\_\_\_ Expiry Date \_\_\_\_\_

Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

We are holding an allocation of rooms for the above function on a first come first served basis. All reservations are strictly subject to availability and completion of this booking form will not automatically mean confirmation of your reservation until a completed Reservation Form has been returned directly to you.

**FOR HOTEL USE ONLY**

Reservation No: \_\_\_\_\_ Confirmed:  Unavailable:  Date: \_\_\_\_\_

Hotel Ref: \_\_\_\_\_